



REC-02: Advertisement Format

Advt. No. Neonatology/2026/06/ELGAIN

Date: 31-05-2026

Advertisement for Recruitment to Project Posts (on Contract)

Applications are invited from eligible candidates to work on the following post(s) on a contract basis in a research project funded by an external agency at the Jawaharlal Institute of Postgraduate Medical Education and Research (JIPMER), Puducherry, as per the details below.

Project title	"Towards Thriving Futures: A National Network (ELGAIN) to Improve Care and Monitor Long-Term Outcomes of preterm neonates less than 28 weeks gestation".
Funding Agency	ICMR, New Delhi
Project investigator (PI)	Dr. Nishad Plakkal
PI's department	Department of Neonatology
Posts	Project Technical Support III (1 post) Project Nurse-III (1 post) Project Technical Support-II (1 post)

Post 1: Project Technical Support-III (1 Position)

Name of post (number)	Project Technical Support III (1 post)
Likely duration	Up to 3 years
Consolidated remuneration	Rs 28,000/- per month + HRA (20%) = Rs. 33,600/-

Nature of Work/Responsibilities and Expectations

- Coordination with the participants enrolled in the study, partner institutions, study staff (nurses, data managers) and the clinical team for proper functioning of the study
- Maintain research standard operating procedures (SOPs)
- Performing developmental assessment for children undergoing follow-up.
- Overseeing study funding, budget tracking and periodic submission of budget utilization to the monitoring committee
- Adhere to reporting procedures and generate reports on study progress, as needed
- Maintaining all documents and records related to the study
- Assist PI in preparation of regulatory documents, submissions and paperwork
- Submission of necessary documents to JIPMER and ICMR, as and when needed



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- Coordinate transfer of samples/ biological material which may be needed for the purpose of the study
- Ensure compliance with Good Clinical Practice (GCP) guidelines and all applicable regulations
- Performing other duties/ roles assigned by the PI

Eligibility Criteria (Qualifications and Experience)

A. Essential:

- **Educational minimum qualification:**
- **Experience:** Minimum 1 year of experience in working in the field with development assessments of high-risk children.
- Master's degree in clinical psychology / psychology/ Rehabilitation Psychology
- Experience in handling regulatory submissions and record-keeping
- Proficiency in Microsoft Office and data entry
- Knowledge of Good Clinical Practice (GCP) guidelines
- Proficiency in Tamil and English (reading, writing, and speaking)

B. Desirable:

- Experience in neonatal or pediatric research
- Valid RCI registration as a rehabilitation Professional (CRR).
- Certification in Good Clinical Practice (GCP)
- Doctorate in Clinical Psychology
- Specialized training in psychometric testing, and specific training in child-focused tools (e.g., DASII, BSID, WISC-V)

C. Maximum Age Limit: 35 years (as on last date of receipt of applications)

Note:

- The above mentioned post is only on contract basis.
- Only shortlisted candidates will be called for interview.



Post 2: Project Nurse - III (1 Position)

Name of post (number)	Project Nurse-III (1 post)
Likely duration	Up to 3 years
Consolidated remuneration	Rs 28,000/- per month + HRA (20%) = Rs. 33,600/-

Nature of Work/Responsibilities and Expectations

- Screening, obtaining consent, and enrollment of eligible neonates for the clinical trial
- Maintain daily log of eligible infants screened and enrolled
- Collection of clinical data and completion of case report forms (CRFs)
- Coordination with parents/guardians for informed consent and follow-up visits
- Coordination with treating team to collect clinical data for the research
- Ensuring proper labeling, storage, and transport of biological samples
- Coordination with the laboratory for timely processing of samples
- Maintaining all source documents related to the study (both digital and hard copies)
- Ensuring compliance with study protocol, SOPs, and GCP guidelines
- Participating in training sessions/other activities convened by the, PI and the research team
- Performing other duties/ roles assigned by the PI and study Coordinator

Eligibility Criteria (Qualifications and Experience)

A. Essential:

- **Educational minimum qualification:** Bachelor's degree in nursing from an Institute recognized by the Nursing Council of India.
- Valid registration with State Nursing Council or Indian Nursing Council
- Experience: Minimum one-year work experience in Neonatology/Pediatrics in hospital settings.
- Good communication skills in local language (Tamil) and English, so as to facilitate consent-taking process as well as liaising with the parents of enrolled infants for follow-up

B. Desirable:

- Experience in neonatal clinical research or clinical trials
- Training in Good Clinical Practice (GCP)

C. Maximum Age Limit: 35 years (as on last date of receipt of applications)

Note:

- The above mentioned post is only on contract basis.
- Only shortlisted candidates will be called for interview.



Post 3: Project Technical Support-II (Data Entry Operator)

Name of post (number)	Project Technical Support-II (1 post)
Likely duration	Up to 3 years
Consolidated remuneration	Rs 20,000/- per month + HRA (20%) = Rs. 24,000/-

Nature of Work/Responsibilities and Expectations

- The Data Entry Operator will be responsible for accurate and timely entry of project-related data collected under the ICMR project. The role involves maintaining data quality, ensuring adherence to project guidelines and supporting the research team in data-related tasks.
- The staff employed under the project should work full time on the task and the duties for which they have been appointed.
- DEO is expected to enter data in REDCap for the study.

Eligibility Criteria (Qualifications and Experience)

A. Essential:

- **Educational minimum qualification:** Three-year graduate degree from a recognized university (with good command over spoken and written English) with knowledge of data entry work.
- Should be able to type 40-50 words per minute (speed of 8000 key depressions per hour) through speed test on computer.
- Proficiency in Microsoft Office

B. Desirable Qualification:

- 1 year of experience in health-related or hospital-based projects.
- Knowledge in handling statistical tools and software programs.
- Knowledge of laboratory information systems and electronic data entry
- Proficiency in Tamil

C. Maximum Age Limit: 30 years (as on last date of receipt of applications)

Note:

- The above mentioned post is only on contract basis.
- Only shortlisted candidates will be called for interview.



Application Process (for all posts)

Eligible and interested candidates may email the filled application form (attached), along with CV and supporting documents (scanned in one pdf) to the **Email ID: elgainjipmer@gmail.com**

Notes:

1. **Applications not in the prescribed format will not be processed or accepted.**
2. Please mention the name of the post applied for in the email subject line.
3. The PDF file should be named as: "**Candidate name_Post-name_year_application**".
e.g. **Ramesh_SeniorResearchNurse_2026_application**".
4. **The last date for sending complete applications by email is up to 5:00 PM on 13-06-2026**
5. For those wishing to apply for two or more different posts, a separate application form must be filled in for each post and scanned and sent with the necessary enclosures in separate emails.
6. ..

Applicants will be shortlisted based on the details furnished in the application, CV, and the documentary proof provided. The list of eligible candidates will also be displayed on the JIPMER website. The final selection will be based on CV, application, and written test/interview.

Evaluation Criteria

After the evaluation of the application form, the recruitment process will be as follows:

- a) **Written test**
- b) **Interview (for the top 8-10 candidates from the written exam)**

If the number of shortlisted candidates is less, a direct interview will be conducted instead of written test.

Terms and Conditions

1. This position is **purely on contract basis** for an externally sponsored project, and the person engaged will have no claim to any regular post in JIPMER at any time. Further, the position is only for the duration of the project and based purely on external funding support for the project.
2. The engagement may be extended or curtailed at the discretion of the Project Investigator.
3. Qualification and experience should be in a relevant discipline/field and in a reputed institution/organization. The experience should have been gained *after acquiring the essential qualification*.
4. Qualification, experience, other terms, and conditions may be relaxed/altered at the discretion of the Principal Investigator.
5. Valid email ID and mobile number are compulsory.
6. Consolidated salary of the post may vary from time to time. No other allowance/facilities other than consolidated salary shall be extended.



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7. Submission of wrong or false information at any stage during the process of selection or canvassing of any kind will lead to disqualification or even termination if detected after the person has been engaged.
8. **Only shortlisted candidates will be called for a written test and/or interview.** Decision of the Project Investigator will be final. If the number of applications is very large, more stringent criteria than those specified above may be used to determine eligibility.
9. No TA/DA will be paid for attending the interview.
10. Incomplete applications and applications that are not in the prescribed format (**application format is attached below**) and those not fulfilling the essential criteria above are likely to be summarily rejected. Candidates may attach their CVs with the application form. *However, applications with CV alone and without the prescribed form and certificates will be rejected.*
11. **Date and time of interview will be notified 4 days in advance.**

Interviews for the post may be conducted in person or via videoconferencing, at the discretion of the Principal Investigator. In the latter case, it will be the individual candidate's responsibility to ensure access to a suitable device (computer/laptop/mobile) with audio and camera facilities, and an adequate internet connection.

Signature:

Dr. Nishad Plakkal

Professor and Head

Department of Neonatology

JIPMER, Puducherry-6

Date: 31-05-2026



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REC-03: Application Format

No. Neonatology/2026/06/ELGAIN

APPLICATION FOR THE POST OF (NAME OF THE POST)

For the Project: (NAME OF THE PROJECT)

Print in A4 size paper and fill in with Block Letters with BLUE PEN

Applicant's name		Affix your recent passport size photo (Do not staple)	
Father's name			
Date of birth dd/mm/yyyy)			
Age on last dates for application	___ y, ___ mo, ___ d		
Sex (male/female/other)			
Married/unmarried			
Nationality			
Religion			
Whether SC/ST/OBC			(please attach proof)
Communication address (including PIN)			
Mobile number			
Email ID			

Have you ever been convicted by a court of law or is any criminal case / disciplinary action/vigilance enquiry pending against you? If yes, provide/attach details.		
Language proficiency	Converse	
	Read	
	Write	



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Educational Qualifications: *(Enclose self-attested photocopies)*

Qualifications (from SSLC/Matriculation onwards)	Board/University	Year of Passing	% Marks	Subjects
1	Tenth or equivalent			
2	Higher Secondary			
3				
4				
5				
6				

Details of Previous Employment (if any): *(Pls attach PDFs of proof of work)*

	Employer	Designation	From (date)	To (date)	Duration (yrs, mos, days)	Nature of duties
1						
2						
3						
4						

Paper submission in national level conference or publications (if any)

Please provide contact information /email and telephone number of your previous employer whom we can contact regarding your previous/ current work. *(Please inform and the persons you list below that they may be receiving calls from us regarding this position, and obtain their permission to mention their names)*

I accept enquires about my previous work with my earlier employer(s): Yes / No

Contact information of previous employer(s):

Name	Designation	Company / Organization Name	Phone	Email ID



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Check List: (Please tick against those enclosed)

All Certificates must be self-attested and attached in the following order:

Proof of Identity (Copy of Aadhaar card/ Voter ID / Passport /Driving License)	
Certificate in support of age (Tenth equivalent / High School Certificate)	
Degrees/Diplomas	
Experience certificates	
Any others (if relevant; specify)	

DECLARATION BY THE APPLICANT

Application for the post of: (NAME OF THE POST)

I, _____, wish to apply for the above contract post in an extramural research project, and hereby declare that all the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if any information is found false, incorrect or ineligible and detected before or after the selection process, my candidature or employment will be terminated. Further, I declare that I have gone through the terms and conditions of the appointment. I will abide by the same and I understand that through applying, qualifying or engagement on this position, I will have no claim against any regular position at JIPMER.

Place:

Date:

(Signature of the Applicant)

NAME (in block letters):