



ಮಾನವಸಂಪನ್ಮೂಲವಿಭಾಗ/ಮಾನವಸಂಪನ್ಮೂಲಅನುಭಾಗ/HUMAN RESOURCES SECTION
ಭಾರತೀಯವಿಜ್ಞಾನಸಂಸ್ಥೆ/ಭಾರತೀಯವಿಜ್ಞಾನಸಂಸ್ಥಾನ/INDIAN INSTITUTE OF SCIENCE
ಬೆಂಗಳೂರು/ಬೆಂಗಳೂರು/BANGALORE – 560012
ದೂರವಾಣಿ/ದೂರವಾಣಿ/TELEPHONE: 080-2293-2916/2293
ಇ-ಮೇಲ್/E-mail/ಇ-ಮೇಲ್ : recruitmentnt.helpdesk@iisc.ac.in

Advertisement No. R(HR)/Recruitment-2/2026 dated 29th May 2026

Indian Institute of Science, a Centrally Funded Technical Institute under the Ministry of Education, Government of India, has completed more than a century of major contributions to the nation, put in place new infrastructure (buildings & equipment), several new interdisciplinary programs, and a brilliant faculty and has embarked on the mission to become a world leader in advanced education and research.

The Institute is inviting applications from individuals for filling up the following positions through Direct Recruitment:

Position	No. of Vacancies								Group	Pay Matrix Level (as per 7 th CPC)
	UR	SC	ST	OBC	EWS	Total	PwBD	Ex-servicemen		
Administrative Assistant	13	05	02	09	05	34*	2*	4	C	Level – 05 (₹29200-92300)

Essential Qualification:

Bachelor's Degree in any discipline from a recognized university with at least minimum of 50% marks in the qualifying degree.

Age Limit:

26 years as on the closing date of receipt of the application.

* 01 vacancy each for Category 'b' (Deaf and Hard of Hearing) and Category 'd&e' disability (Autism Spectrum Disorder (mild), Specific learning disability, Mental illness, and Multiple disabilities from amongst persons under clauses 'a' to 'd' including deaf blindness).

GENERAL INSTRUCTIONS

1. Instructions to Applicants

- The candidate must be a citizen of India.
- Candidates should read carefully the requisite minimum essential qualifications, age, eligibility, experience criteria, etc. laid down in the advertisement before applying for the post. Since all the applications will be screened based on the data submitted by the candidate in the online application, the candidates must satisfy their suitability for the position to which they are applying.
- The selection for the post will be solely based on the **Job-oriented Aptitude Test (100% weightage)**. **In case, if examinations are conducted in multiple sessions, the score obtained by each of the candidates in different sessions may be normalized as per the standard norms. The Job-oriented Aptitude Test is tentatively scheduled to be held on 05th July, 2026.**
- Applicants should take due care while filing information online. Application once submitted online cannot be altered/resubmitted, under any circumstances. Further, no request with respect to making changes in any data/ particular entered by the candidate in the Online Application will be entertained, once the application is submitted successfully. Therefore, please keep all data/details ready before you start filling up the Application Online
- In addition to the Pay in the Pay Matrix as per the 7th CPC as mentioned above, the posts carry the usual allowances at par with those admissible under IISc rules in the corresponding Pay Scale.

- (f) The functional requirement and categories identified suitable for PwBD for the post of Administrative Assistant is as below:

Functional Requirement	Categories identified suitable for PwBD
Sitting, Standing, Bending, Manipulation with fingers, Reading & Writing, Seeing	a) Blind, Low Vision. b) Deaf, Hard of Hearing. c) One Arm, Both Arms, Both Legs, One Leg, One Arm & One Leg, Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attach Victim, Muscular Dystrophy. d) Autism Spectrum Disorder (Mild), Specific Learning Disability, Mental illness. e) Multiple Disabilities involving (a) to (d) above.

- (g) The Persons with Benchmark Disability (PwBD) shall be required to submit the Disability/Medical certificate in the proforma prescribed (**Annexure-I**) and issued by the competent medical authorities for the purpose of employment as per Government of India norms with a duly completed application form. Only persons who suffer from not less than 40% of the disability shall only be eligible for the benefit of reservation under this category. The certificate will be rejected if the disability is less than 40%.
- (h) The minimum qualifying marks for the **job-oriented aptitude test** will be as per the standard fixed by the Institute at its discretion.
- (i) Fulfillment of qualifications and experience is an essential requirement. The candidate will be called for a **job-oriented aptitude test**, as stated above while progressing ahead in the stage(s) of recruitment/ selection, following the standards in general. As stated, the Institute is free to set the benchmark and call only the eligible candidates above the set benchmark for the **job-oriented aptitude test**. Further, IISc also reserves the right NOT to fill any of the posts advertised, in the event of exigency so decided without assigning any reason thereof.
- (j) If the category indicated by a candidate in the Application Form is Unreserved category but the candidate subsequently requests to change the category to a reserved one, such request shall not be entertained by the Institute. Further, once a candidate has chosen a reserved category, no request shall be entertained for change to another reserved category.
- (k) All candidates, irrespective of their category may be considered against UR vacancies, subject to fulfillment of eligibility criteria prescribed for UR candidates. However, against the vacancies earmarked for specific communities (SC/ST/OBC-NCL/EWS), only candidates belonging to that category will be considered.
- (l) Reservation policy as per GoI norms till the closing date of the online registration may be considered. Any revision in the age relaxation by GoI till the closing date of the online registration may be considered.
- (m) Age relaxation, wherever applicable and admissible, will be as per GoI norms.
- (n) A one-time age relaxation is provided to the extent of their service, for the presently working Temporary/Projects staff at the Institute, who have completed a minimum of three years of service at the Institute.
- (o) Crucial date for claim of SC/ST/OBC/PwBD/Ex-servicemen status or any other benefit, viz., fee concession, reservation, age-relaxation, etc., where not specified otherwise, will be the closing date for receipt of online applications. It means that on the crucial date, the candidate(s) must fall under the categories SC/ST/OBC/PwBD/ Ex-servicemen, as applicable. However, a person seeking appointment on the basis of reservation to EWS Category must ensure that he possesses the Income & Asset certificate valid for the Year 2026-2027 issued on the basis of Income for the financial year 2025-2026 in accordance with GoI norms.
- (p) Candidates who wish to be considered against reserved vacancies (SC/ ST/ OBC/ EWS/ PwBD/ Ex-servicemen) or seek age relaxation must submit requisite certificate from the competent authority, in the prescribed format (**Annexure-II**), discharge certificate in case of Ex-servicemen (**Annexure-III**), at the time of document verification. Otherwise, their claim for SC/ ST/ OBC/ EWS/ PwBD/ Ex-servicemen category will not be entertained and their candidature will be cancelled. The relaxations and concessions for PwBDs will be as per current Central Govt. orders.

- (q) Age limit, Reservation and other concessions for Ex-servicemen will be as per DoP&T OM dated 25.12.2025.
- (r) Age of superannuation for all the posts is 60 years.
- (s) If at any stage during the screening, recruitment, and selection process and even after appointment, it is found that candidates have furnished false or incorrect information, their candidature will be rejected/cancelled/terminated immediately. The Institute takes no responsibility for incomplete/incorrect information. No correspondence in this regard shall be entertained at later date.

2. Submission of Application

- (a) The candidates are required to apply **ONLINE** only from **29-05-2026** to **18-06-2026** till **11.55.p.m**
- (b) For submission of application through **ONLINE MODE**, please visit:
<https://iisc.ac.in/careers/regular-positions/>
- (c) **No hardcopy submission of the online submitted application is accepted for the non-teaching positions.** However, candidates are advised to keep a printout of the online application form for future reference.
- (d) Candidates working in Government / PSU / Autonomous Bodies should obtain NOC from the present employer and upload it online. However, an application without NOC will also be considered provided the candidate uploads a duly signed undertaking that the NOC will be submitted at the time of document verification.
- (e) Incomplete applications will be summarily rejected.
- (f) Decision of the Institute in all matters relating to the eligibility of the candidate and aptitude test would be final and binding on all the candidates.
- (g) The appointment of the selected candidates will be subject to their being found medically fit as per the requirements of the Institute.
- (h) Uploading and submission of Marks Cards & Certificates in support of Qualification (starting from Class 10th onwards), marks obtained by them in the essential qualification degree, Experience, etc. is mandatory along with the application form. Applications will be summarily rejected without these attachments. No further correspondence will be entertained in this regard. Uploaded documents must be clear and visible.
- (i) Candidates who are awarded gradations under the CGPA/GPA system in respect of bachelor's degree are advised to submit the correct percentage of marks obtained as per the University/Institute guidelines for conversion of CGPA/GPA to appropriate percentage. The onus is on the candidate to provide documentary evidence for the conversion formula at the time of document verification.
- (j) The Institute shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment, or during the tenure of the services. In case, it is detected that the documents submitted by the candidates are fake or the candidate has doubtful/unacceptable antecedents/background and has suppressed the said information, then his / her services shall be terminated forthwith and in addition, legal action may be initiated against such candidates/employees as per law.
- (k) The details filled in by the applicants in the application form will be duly verified before publishing the results. If the candidates fail to provide authentic proof for the details filled in by them, their candidature will be summarily forfeited.
- (l) In case of any corrigendum/addendum pertaining to this advertisement, the same shall be published on the Institute website only.
- (m) All the employees appointed to Institute service on or after 01.01.2004 are covered under the New Pension Scheme (NPS).
- (n) During the period of service, every employee shall observe, obey, and abide by the Scheme, Regulations, and Byelaws (SRB), Administrative Manuals, other statutory documents, CCS (Conduct) Rules, and CCS (CCA) Rules, etc.
- (o) The prescribed qualifications are the minimum required and the mere fact that a candidate possesses the same will not entitle them to be called for a **job-oriented aptitude test**.
- (p) Candidates should submit applications well in advance, without waiting until the last date.
- (q) Call letters to attend the written test will be sent only to eligible candidates and the same will be intimated by e-mail. Candidates are required to check their registered mail frequently. No correspondence will be made with applicants who are not eligible for the **job-oriented aptitude test**.

	<p>(r) The Institute reserves the right to reject any application without assigning any reason. The Institute also reserves the right to cancel the advertisement/ recruitment at any stage due to any administrative reason. No correspondence will be entertained in this regard.</p> <p>(s) Candidates will have to appear for the test at their own cost.</p> <p>(t) The Institute makes all efforts to allot the candidate the Centre of his/her choice. The applicants shall, therefore, be required to choose three out of the list of designated centres as available in the online application. However, it may be noted that the Institute reserves right to allot any other centres to the candidates as per its discretion to address the special situations arising at that point of time. The institute may also decrease or increase the number of the designated centres at any point of time. The candidates should note that no request for a change of Centre /Venue is accepted.</p>
<p>3. Fee Payable</p>	
	<p>(a) Candidates belonging to SC/ST, PWD, Ex-servicemen, Transgender, and women shall pay a processing fee of ₹ 50/-. Other candidates shall pay an application fee of ₹ 450/- and a processing fee of ₹ 50/-.</p> <p>(b) The fee once paid will not be refunded or re-adjusted under any circumstances.</p>
<p>4. Follow up after applying</p>	
	<p>(a) Candidates once applied should visit the Institute website and portal regularly for status updates on recruitment.</p> <p>(b) Interested individuals are requested to go through the Institute website: https://iisc.ac.in/careers/regular-positions/ for the notification and other details.</p> <p>(c) Information regarding the job-oriented aptitude test will be communicated through the Institute website and email. The Institute will not be responsible in any manner, if the candidate fails to visit/access the website on time. Candidates are requested to visit the Institute's website regularly.</p> <p>(d) Institute will upload the information on its website/homepage, for the convenience of the candidates regarding the conduct and result of the test. Candidates may submit their applications on the Online Application portal in their own interest.</p> <p>(e) No correspondence whatsoever will be entertained from candidates regarding the conduct and result.</p> <p>(f) Selected/shortlisted candidates will be informed through email only and no separate communication will be sent.</p>

Date: 29-05-2026

Registrar

Annexure-I

Form - VI
Certificate of Disability
(In cases of multiple disabilities)
[See rule 18(1)]

(Name and Address of the Medical Authority issuing the Certificate)

Recent passport size
attested photograph

(Showing face only) of
the person with disability.

Certificate No. _____

Date: _____

This is to certify that we have carefully examined Shri/Smt./Kum.
_____ son/wife/daughter of Shri
_____ Date of Birth (DD/MM/YY) _____ Age _____
years, male/female _____.

Registration No. _____ permanent resident of House No. _____
Ward/Village/Street _____ Post Office _____ District _____ State
_____, whose photograph is affixed above, and am satisfied that:

(A) he/she is a case of Multiple Disability. His/her extent of permanent physical impairment/disability has been evaluated as per guidelines (.....number and date of issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Dwarfism			
5.	Cerebral Palsy			
6.	Acid attack Victim			
7.	Low vision	&		

- | | | |
|-----|---------------------------------|---|
| 8. | Blindness | & |
| 9. | Deaf | £ |
| 10. | Hard of Hearing | £ |
| 11. | Speech and Language disability | |
| 12. | Intellectual Disability | |
| 13. | Specific Learning Disability | |
| 14. | Autism Spectrum Disorder | |
| 15. | Mental illness | |
| 16. | Chronic Neurological Conditions | |
| 17. | Multiple sclerosis | |
| 18. | Parkinson's disease | |
| 19. | Haemophilia | |
| 20. | Thalassemia | |
| 21. | Sickle Cell disease | |

(B) In the light of the above, his/her over all permanent physical impairment as per guidelines (.....number and date of issue of the guidelines to be specified), is as follows:

In figures: - ----- percent

In words:- ----- percent

2. This condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is :

i. not necessary,

or

ii. is recommended/after years months, and therefore this certificate shall be valid till -----

(DD) (MM) (YY)

- @ e.g. Left/right/both arms/legs
- & e.g. Single eye
- £ e.g. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document	Date of issue	Details of authority issuing certificate
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5. Signature and seal of the Medical Authority.

Name and Seal of Member	Name and Seal of Member	Name and Seal of the Chairperson
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Signature/thumb impression of the person in whose favour certificate of disability is issued.

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Form – VII
 Certificate of Disability
 (In cases other than those mentioned in Forms V and VI)
 (Name and Address of the Medical Authority issuing the Certificate)
 (See rule 18(1))

Recent passport size attested photograph (Showing face only) of the person with disability

Certificate No. _____ Date: _____

This is to certify that I have carefully examined

Shri/Smt./Kum. _____ son/wife/daughter of Shri
 _____ Date of Birth (DD/MM/YY) _____

Age _____ years, male/female _____ Registration No. _____ permanent
 resident of House No. _____ Ward/Village/Street _____ Post Office

_____ District _____ State _____, whose photograph
 is affixed above, and am satisfied that he/she is a case of _____

disability. His/her extent of percentage physical impairment/disability has been evaluated as per
 guidelines (.....number and date of issue of the guidelines to be specified) and is shown against the
 relevant disability in the table below:

S. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	&		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning			

	Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable)

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) not necessary, or

(ii) is recommended/after _____ years _____ months, and therefore this certificate shall be valid till (DD/MM/YY) _____

@ - eg. Left/Right/both arms/legs

& - eg. Single eye/both eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:

Nature of document	Date of issue	Details of authority issuing certificate

(Authorized Signatory of notified Medical Authority)

(Name and Seal)

Countersigned
{ Countersignature and seal of the
Chief Medical Officer/Medical Superintendent/
Head of Government Hospital, in case the
Certificate is issued by a medical authority who is
not a Government servant (with seal)}

Signature/thumb impression of the person in
whose favour certificate of disability is issued

Note: In case this certificate is issued by a medical authority who is not a Government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District

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Annexure-II

(FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA)

This is to certify that Shri/Smt./Kumari _____ son/daughter of _____ of village/town _____

in District/Division _____ in the State/Union Territory _____ belongs to the _____ Community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____. Shri/Smt./Kumari _____ and/or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt (SCT) dated 8.9.1993**.

District Magistrate: _____

Deputy Commissioner etc.: _____

Dated:

Seal:

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

FORMAT FOR SC/ ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his/ her claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town* _____ in _____ District/Division * _____ of the State/Union Territory* _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under:-

The Constitution (Scheduled Castes) order, 1950 _____

The Constitution (Scheduled Tribes) order, 1950 _____

The Constitution (Scheduled Castes) Union Territories order, 1951 * _____

The Constitution (Scheduled Tribes) Union Territories Order, 1951 * _____

As amended by the Scheduled Castes and Scheduled Tribes Lists(Modification) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area(Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order(Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____

The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.

The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.

The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.

The Constitution (Pondicherry) Scheduled Castes Order 1964@

The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @

The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@

The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @

The Constitution (Nagaland) Scheduled Tribes Order, 1970 @

The Constitution (Sikkim) Scheduled Castes Order 1978@

The Constitution (Sikkim) Scheduled Tribes Order 1978@

The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@

The Constitution (SC) orders (Amendment) Act, 1990@

The Constitution (ST) orders (Amendment) Ordinance 1991@

The Constitution (ST) orders (Second Amendment) Act, 1991@
 The Constitution (ST) orders (Amendment) Ordinance 1996@
 The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002@
 The Constitution (Scheduled Caste) Orders(Amendment) Act 2002@
 The Constitution(Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002@
 The Constitution (Scheduled Caste) Order (Amendment) Act 2007@
 %2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certificate is issued on the basis of the Scheduled Castes/ Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/mother of Shri/Shrimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe in the State/Union Territory* issued by the _____ dated _____.

%3. Shri/Shrimati/Kumari and /or * his/her family ordinarily reside(s) in village/town* _____ of _____ District/Division* _____ of the State/Union Territory of _____

Signature _____

** Designation _____

(with seal of office)

Place _____

Date _____

* Please delete the words which are not applicable

@ Please quote specific presidential order

% Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the Representation of the People Act, 1950.

** **List of authorities empowered to issue Caste/Tribe Certificates:**

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Dy. Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.

(iii) Revenue Officers not below the rank of Tehsildar.

(iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu State should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ PostOffice _____ District _____ in the State/ Union Territory _____ PinCode _____ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/ her 'family'** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year _____ His/ her family does not own or possess any of the following assets *** :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

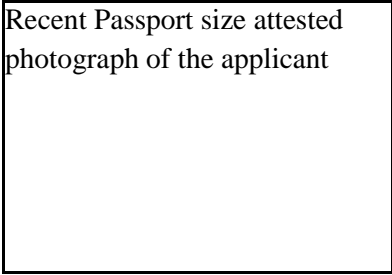
2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name _____

Designation _____

Recent Passport size attested
photograph of the applicant



*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

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Annexure - III

Certificate for serving Defence Personnel

I hereby certify that, according to the information available with me (No.)
_____ (Rank) _____ (Name)
_____ is due to complete the specified term of his engagement with the
Armed Forces on the (Date) _____.

(Signature of Commanding Officer)

Office Seal

Place:

Date:

UNDERTAKING TO BE GIVEN BY THE EX-SERVICEMEN

I,bearing Roll No.....,appearing for the Document Verification of theExamination, 20....., do hereby undertake that:

- a. I am entitled to the benefits admissible to Ex-Servicemen in terms of the Ex-Servicemen Re-employment in Central Civil Services and Posts Rules, 1979, as amended from time to time.
- b. I have not joined the Government job on civil side (including Public Sector Undertakings, Autonomous Bodies/ Statutory Bodies, Nationalized Banks, etc.) in Group ‘C’ and ‘D’ posts on regular basis after availing of the benefits of reservation given to ex-serviceman for re-employment; or
- c. I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined ason..... in the office of I hereby undertake that I have submitted the self-declaration/ undertaking to my current employer about date wise detail of the application for the above mentioned examination for which I had applied for before joining the present civil employment; or
- d. I have availed the benefit of reservation as ex-serviceman for securing Government job on civil side. I have joined ason..... in the office of Therefore, I am eligible for age-relaxation only;

I hereby declare that the above statements are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect at any stage, my candidature/ appointment is liable to be cancelled/ terminated.

Signature:

Name:

Roll Number:

Date:

Date of appointment in Armed Forces:

Date of Discharge:

Last Unit/ Corps:

Mobile Number:

Email ID: