



## TATA INSTITUTE OF SOCIAL SCIENCES

V.N. Purav Marg, Deonar, Mumbai 400 088

Declared as a Deemed to be University under Section 3 of the UGC Act 1956,  
a grant-in-aid Institute under Ministry of Education, Government of India)

ADVT/ TISS/PROJ/CETE/2026

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The **Tata Institute of Social Sciences** ([www.tiss.ac.in](http://www.tiss.ac.in)), established 1936 is a deemed to be University, fully funded by the University Grants Commission, Government of India. TISS is a Grade I University with NAAC score of 3.89/4 and NIRF 2020 rank of 34 among Indian Universities and 57 overall. With campuses at Mumbai (main) and off-campus at Tuljapur, Guwahati and Hyderabad, TISS offers over 50 Post Graduate programmes, 18 Doctoral programmes, and 3 Under Graduate programmes in a range of socially relevant inter-disciplinary and applied social science disciplines, and over 30 BVoc programmes. Freedom and autonomy shape the positive work ethos and culture of the Institute and facilitate strong linkages between teaching, research, field action and policy engagement. The Institute encourages and supports researchers to engage in foundational, applied, field and action-oriented research, and nurtures research collaborations nationally and internationally, with a commitment to creating a just society through education, generation of knowledge and field action initiatives.

The **Centre of Excellence in Teacher Education (CETE)** (formerly Centre of Education, Innovation and Action Research) is an Independent Centre at TISS Mumbai, which was established in 2015 to engage with and promote innovation in school curriculum, teacher education and higher education curriculum and pedagogy. The Centre incubates and promotes innovations that address the need to raise quality and standards, and are relevant to the developing world, and the innovative use of new technologies and media. The Centre was awarded the UNESCO-King Hamad Prize for Excellence in the Use of ICTs in Education in 2018. The Centre is actively engaged in research, development, teaching, field action/action research and advocacy and offers opportunities for national and international collaboration, innovation and excellence in teaching and research. The Centre offers MA Education, BEd MEd (Integrated, NCTE recognised) and PhD in Education. It offers short-term, blended and online courses and programmes for teachers, teacher educators and education administrators ([www.tissx.edu](http://www.tissx.edu)). The Centre is active in research and is engaged in collaboration with national and international academic institutions. The Centre is a recipient of seed funding from the Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching, and the Tata Trusts, and receives support from CSR and foundations to achieve its objectives.

The Centre is looking to recruit highly motivated and qualified professionals and researchers to staff its multidisciplinary teams and contribute to its projects and activities:

### Summary of Position:

Partnerships and communication			
Sr. No.	Position	No. of Position	Location
<b>Facilitator</b>			
1.	Course Associate	1	Mumbai
2.	CTLT School Facilitator	2	Mumbai
3.	Senior School Facilitator / Intern	2	Mumbai
<b>Research</b>			
4.	Research Assistant	1	Mumbai

Details of the position are provided below.

## **How to apply:**

### **Application process and interview**

1. Candidates are requested to apply online through the link <https://bit.ly/CETE-TISS-PROJ-MAY2026> provided along with this advertisement on the Institute website [www.tiss.edu](http://www.tiss.edu).
2. Candidates are required to take a printout of the acknowledgement of the online application and keep it for future reference.
3. For queries regarding the positions, please email [vijay.jathore@tiss.ac.in](mailto:vijay.jathore@tiss.ac.in) & [swati.kamble@tiss.ac.in](mailto:swati.kamble@tiss.ac.in)
4. Short-listed candidates will be informed via email to appear for the online interview.

### **Other conditions**

- The Institute reserves the right to relax qualification of the candidate based on the work experience and to relax age in the case of persons already holding comparable positions in a University/Research Institution of repute
- The Institute reserves the right to invite persons for interview who may not have applied for as per the above procedure and not fill up the vacancy advertised
- Since applications received may be short listed, merely possessing the prescribed qualifications and the requisite experience would not entitle a person to be called for interview
- The post is unreserved, but candidates belonging to reserved category can apply No queries or correspondence regarding issue of call letter for interview/selection of candidates for the post will be entertained at any stage and canvassing in any form is strictly prohibited and will lead to the candidate being debarred from consideration for the post
- The candidate under employment must bring 'No Objection Certificate' from their employer to appear for presentation/interview
- No TA/DA is payable for appearing for the interview
- In case of any inadvertent error in the advertisement and in the process of recruitment, which may be detected at any stage, even after issue of appointment order, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate(s)

**Last date to receive applications: 15 June 2026**  
**Date of interview: Third week of June 2026**  
**Suggested date of joining: As early as possible**

**s/d- Project Leader**

## Detailed description of the position

### 1. Course Associate – One position

You will work as a Short-Term Course Associate to support the management and facilitation of an online certificate course on Constructive Teaching & Learning with Technology: Integrating Environment in Education. This course is offered by the Centre of Excellence in Teacher Education (CETE), School of Education (SOE), TISS.

#### Key Responsibilities

To manage the online run of the certificate course in Hindi on TISSx (<https://www.tissx.tiss.edu/>) platform as a course staff. This will include the following-

- Co-facilitating orientation session with teachers to give an overview of the course and process of registration on TISSx .
- Respond to teachers' posts on Discussion Forums which are included in each unit of the course on TISSx .
- Pose reflective questions on the Discussion Forums related to the unit content for teachers to respond to.
- Manage online CoP (Community of Practice) group of teachers created on Telegram to address course related queries in Hindi and English on daily basis during and post the course run.
- Conduct online classes for teachers on concepts and topics from the course in Hindi and English.
- Grading of staff graded assignments in the course and upload grades on TISSx .
- Prepare weekly reports to update on course runs .
- Send emails to course participants for weekly updates and respond to email queries .

#### Desired Profile/Skills

The ideal candidate should have: -

- Own laptop and mobile phone (both with audio recording facility) and a reliable internet connection.
- Extensive experience of managing online courses on an LMS platform.
- Experience of teaching or working with teachers in an online mode.
- Familiarity with Zoom and alternative applications.
- High level of oral and written proficiency in both Hindi and English.
- Sensitivity towards diversity in language and culture.

**Qualification:** Graduation in any discipline

**Experience:** 3-5 years' experience working in similar roles preferably for Education Institutions  
Preference will be given to candidates with prior experience of using Ed-Tech tools and applications.

**Duration:** 3 Months (subject to extension based on course run) of engagement

**Remuneration:** Gross monthly remuneration for the position is in the range of Rs. 25,000/- to 30,000/- per month, commensurate with qualification and experience.

**Location:** Mumbai

## 2. CTLT School Facilitator – Two Positions

Your work will mostly be to handle the administrative task of the project along with facilitating Constructive Teaching and Learning with Technology (CTLT) activities with the upper primary and secondary students of MCGM Schools in M-Ward.

### **Key Responsibilities**

You will fulfil the following responsibilities but not limited to:

- Daily visit of MCGM school (starts 8 am)
- Tracking of all program activities.
- Facilitate technology enabled lesson plan implementation and activities with students.
- Facilitate computational thinking activities with students.
- Plan and facilitate Inter-School LeaP-Quest/Problem based activities with students
- Facilitate school-level student camps on computational thinking.
- Distribute & collect consent forms
- Conduct Baseline & Endline with students
- Visit schools and interact with HMs and teachers to orient on program when required.
- Provide handholding support in lesson planning with Teachers
- Provide support in TPD activities
- Involve teachers in the TPD process and project activity
- Maintain daily activity reports.

### **Desired Profile/Skills**

The ideal candidate has

- Good written and verbal skills, is comfortable in English, Hindi and preferably Marathi, is self-motivated and dynamic and a team player with multi-tasking abilities.
- Knowledge of working on collaborative application like google sheet.
- Knowledge in computational thinking.
- The ability to work collaboratively.
- Experienced in or desire to learn Ed-Tech tools and application.

**Qualification:** Graduation in any discipline

**Experience:** 1-2 years' experience working in similar roles preferably for Education Institutions

**Duration:** One year (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is in the range of Rs. 18,000/- to 21,000/- per month, commensurate with qualification and experience.

**Location:** Mumbai

### 3. Senior School Facilitator / Intern – Two positions

Your work will mostly be to facilitate Constructive Teaching and Learning with Technology activities with the upper primary and secondary students of MCGM Schools in M-Ward.

#### **Key Responsibilities**

You will fulfil the following responsibilities but not limited to:

- Daily visit of MCGM school (8 am to 4 pm).
- Tracking of all program activities.
- Facilitate technology enabled lesson plan implementation and activities with students.
- Facilitate computational thinking activities with students.
- Plan and facilitate Inter-School LeaP-Quest/Problem based activities with students
- Facilitate school-level student camps on computational thinking.
- Distribute & collect consent forms
- Conduct Baseline & Endline with students
- Visit schools and interact with HMs and teachers to orient on program when required.
- Provide handholding support in lesson planning with Teachers
- Provide support in TPD activities
- Involve teachers in the TPD process and project activity
- Maintain daily activity reports.

#### **Desired Profile/Skills**

The ideal candidate has

- Good written and verbal skills, is comfortable in English, Hindi and preferably Marathi, is self-motivated and dynamic and a team player with multi-tasking abilities.
- Knowledge of working on collaborative application like google sheet.
- Knowledge in computational thinking.
- The ability to work collaboratively.
- Experience in using Robotic kits, Scratch application and other Ed-Tech tools and Applications.

**Qualification:** Graduation in any discipline

**Experience:** 3-5 years' experience working in similar roles preferably for Education Institutions

Preference will be given to candidates with prior experience of using Ed-Tech tools and applications.

**Duration:** One year (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is in the range of Rs. 25,000/- to 26,000/- per month, commensurate with qualification and experience.

**Location:** Mumbai

#### **4. Research Assistant - One position**

The Research Assistant will be expected to coordinate with the Project Lead and Senior Research Associate to facilitate the research work of the project. Ability to coordinate, manage timelines and resources would be required, willingness to learn and to be mentored in these areas is essential. The person will provide support to the project manager to enable implementation of the project in the schools.

##### **Key Responsibilities:**

- Basic research and documentation skills
- Co-Design tools for data collection
- Data collection and analysis
- Coordination at various level
- To conduct interviews with students and teachers in the MCGM schools in M-ward, Mumbai.
- Help in the implementation of TELTA-21 lesson plans in MCGM schools.
- Document and report the progress weekly.
- Visit MCGM schools with field-coordinator to build rapport and conduct orientations with teachers and students

##### **Desired Profile/Skills:**

- A good understanding and working experience of SPSS and other statistical softwares for quantitative and/or qualitative analysis.
- Experience in research in the area of education
- Experience in field observation and data collection
- Experience in research and working with teachers and student
- Experience in independently handling tasks with tight deadlines and with attention to detail
- Administering research tools
- Experience in organising and analysing data (quantitative and qualitative)

##### **Qualifications:**

Post graduate degree in Education, Social Sciences, Statistics or equivalent from recognized institutions.

**Experience:** 1-2 years of First-hand experience in conducting research and publishing.

**Duration:** 1 Year (extendable based on project need and performance)

**Remuneration:** Gross monthly remuneration for the position is in the range of Rs. 30,000/- to Rs. 32,000/- per month, commensurate with qualification and experience.

**Location:** Mumbai

**The end**